

**MINUTES OF THE MEETING OF GOREFIELD PARISH COUNCIL**

**HELD AT GOREFIELD SCHOOL ON TUESDAY 17<sup>TH</sup> AUGUST 2004**

**Present:** Councillors Humphrey, Davall, Holt, Carroll, Mrs Hall and Mrs Atkins

**Apologies:** **Councillor Cooke**, P C Coales, Gary Garford

602/04 Minutes of previous meetings held on 6<sup>th</sup> and 26<sup>th</sup> July 2004 were confirmed and signed.

603/04 No additional items for consideration

604/04 No members had any personal or prejudicial interests to declare

605/04 **POLICE LIAISON**

PC Coales was unable to attend as on leave

606/04 **GARY GARFORD FENLAND DC LIAISON**

Not able to attend as away on leave

**607/04 MATTERS ARISING NOT ON THE AGENDA**

No response to the letter sent to Mr & Mrs Rogers with reference their intentions for their allotment. It was agreed that they were to be sent a notice to quit in October 2004 and the allotment should be re-let.

608/04 **MATTERS ARISING ON THE AGENDA**

(1) **Highway Matters**

E-mail received from Fred Hardwick:

He has contacted owners of the properties needing attention requesting them to cut back their hedges and trees.

(2) **Village of the Year**

Chairman and Mrs Humphrey, Councillors Holt and Mrs Atkins attended the presentation evening at Haddenham. Were the only Fenland village in attendance. Judges also visited the village and looked at the church, the village hall and the playing field with the Chairman and Councillor Mrs Atkins. Met up at The Woodmans with Mrs Ward, Mrs Peggs, Mrs Grim and Gorefield School head teacher. Thanks go to Councillor Mrs Atkins for her work in preparing the submission and gathering together information for the presentation. Thanks to Mrs Hall for use of presentation board.

(3) **Risk Assessment for Health & Safety**

Chairman and Councillor Holt inspected the seat at the Pocket Park, agreed that it should be repaired. Chairman will arrange for someone to do it. The PCC have accepted responsibility for the seat in front of the Church. The seat

at Richmond Green has recently been varnished so someone else other than the Parish Council must be responsible for its upkeep.

Other things to be checked quarterly by Councillor Mrs Hall are village sign, Village of The Year sign on the Pocket Park and Parish Council notice board. Mr Garford should be asked who is responsible for the litter bins.

(4) **Streetlights**

Have had no response from Bruce Pittingale with reference to solar lights. To be discussed further at next meeting.

(5) **Churchill Road**

Dave Willis Area Housing Officer has visited and has found no evidence of stock cars. More problems were reported to the Chairman last week end and he has spoken to another housing officer who has promised to look further into the problem.

(6) **Jointly Funded Minor Highway Improvement Scheme**

This budget to help:

Improve highway safety  
Encourage cycling  
Encourage walking  
Encourage increased use of public transport

Contribution from Parish Council could be increased to £1.00 per electorate payable on acceptance of scheme. Agreed to accept this proposal.

Agreed to apply for two areas of footway as last year. From Fendyke Lane towards village and from West End onwards.

609/04 **CORRESPONDENCE**

(1) **CALC Bulletin**

July and August Copies circulated to all Councillors

(2) **New pay scale for Clerks 2004/05**

Clerk was asked to leave the room

Discussion included contract of employment and salary. Proposed Council Carroll and seconded Council Davall and agreed by all that salary to be increased to spinal column 17 and back dated to 1.4.04. A model contract and job description are available from CALC at a cost of £3.00. Details of pension/gratuities also available from CALC. Copies of these to be obtained. Clerk to find out if own home insurance covers Council property. Clerk at present paid for 5 hours of work per week, asked to keep a log of all work undertaken.

(3) **Fenland DC Planning Training for Parish Councillors**

This letter was received on 7<sup>th</sup> July so Chairman provisionally agreed that the Parish Councillors would be willing to attend some training and any fees incurred would be paid by the Parish Council. Agreed that all Councillors should attend, to be confirmed in writing by the clerk.

(4) **Cambs CC News from Traffic Team**

The speed management review programme has been running for 3 years and has delivered a number of speed reductions from 40 mph to 30 mph. Last time a review was done in Gorefield the current 85<sup>th</sup>ile speed of traffic was too high. Mike Davis to be asked to undertake another review to ascertain whether to new interactive signs have slowed down the traffic. Also to be asked to recalibrate the signs to just over 40 mph.

(5) **All other correspondence to be circulated to Councillors**

610/04

**PLANNING MATTERS**

**Planning applications**

**Application No F/YR04/3684/F conversion of detached building to 4 bedrooms for holiday accommodation, The Woodmans Cottage 90 High Road – revised proposal parking area designated for proposed use – no objections.**

**Application No F/YR04/3787/F erection of a 2 storey side extension to existing dwelling Cirebon Goredike Bank – no objections.**

**Applications approved:**

Chiltern House 73 High Road Change of Use from 6 bed (C3) Care Home to 7 bed (C2) Care Home

Elm Tree Farm Leverington Common erection of agricultural store building.

**The Gote High Road**

Enforcement officer has visited the site and as a result is in correspondence with the owner.

**Fenland Local Development Framework**

The District Council has commenced work on the replacement of the Fenland District Wide Local Plan and will undertake consultations with stake holders and the community. The DC has been receiving submissions for the inclusion of land, these have been registered and will be taken into account. There is still time for the Parish Council to make a submission of any land in the village. Chairman has been approached by a resident of Cattle Dyke, he has a parcel of land which he wishes to be submitted, To be discussed further at the next planning meeting.

611/04

**FINANCIAL MATTERS**

Clerk authorised to issue the following cheques:

Office Key (printer cartridges)	£40.28
Councillor Carroll (travel expenses)	£26.40

**Balance of Accounts**

Current Account	£9.47
Business Premium Account	£6,659.17
High Interest Account	£7,106.50
	<u>£13,775.14</u>

612/04

**REPORTS FROM COUNCILLORS**

**Parish Plans**

Councillors Carroll and Mrs Atkins have been involved in an initiative to help with the preparation of Parish Plans. It is not recommended that the Parish Council undertake these but they should kick start the process by calling an open meeting from which a steering committee be elected. Has great advantages for the village, there is funding available. Should invite Alan Hampton from Acre to the next meeting.

High Road sign at Allens Drove cross roads damaged

Christmas tree mentioned in News Letter, is it known where it will be sited. Exact position not agreed as the moment. Councillor Mrs Atkins would like to see a donation given towards it. To be put on the next Agenda.

**Emergency Plan for the village**

In the light of the recent events in Boscastle Cornwall would it be possible to find out whether Fenland DC have any contingency plans for a disaster and whether the Parish Council would be involved in these. Clerk to write to the Chief Executive.

It has been reported that tractors using the Back Road are messing up the road surface.

**Gorefield.com**

This is now live and very well worth a visit. Chairman will put an article in the News Letter explaining how to get there and encouraging people to have a look.

**Parish Surgery:** Saturday 25<sup>th</sup> September 2004 10 am to 11 am

Councillors Mrs Atkins, Holt and Davall to attend

**Date of next meetings:** 28<sup>th</sup> September 2004

**Planning Meeting to be arranged if required.**

Signed ..... Date.....