

**MINUTES OF THE MEETING OF GOREFIELD PARISH COUNCIL**

**HELD AT THE COMMUNITY HALL ON TUESDAY 7<sup>TH</sup> JUNE 2016**

**Present:** Councillors: Holt, M Humphrey, Mrs Hunns, Mrs Hall and Ms Reynolds  
Councillors Lay and Ms Clark and one member of the public

**Apologies:** None

187/16 Public Participation

A member of the public wished to bring to the attention of the Parish Council the need for a barrier in front of the access onto Back Road from the foot bridge at the end of Chapel Lane. It would have to be positioned so it would allow access for wheel chairs and push chairs but slowed children up on bicycles. Councillor Lay will approach Cambridgeshire Highways for their help with this matter.

There is also a problem of speeding vehicles along back Road. Any registration number passed on to Councillors will be reported to the Police.

188/16 Minutes of previous meeting held on 3<sup>rd</sup> May 2016 were confirmed and signed

189/16 There were no additional items for consideration

190/16 Councillors did not have any personal and prejudicial interests under the Local Code of Conduct to declare

191/16 **POLICE MONTHLY UPDATE**

No report has been received.

192/16 **MATTERS ARISING NOT ON THE AGENDA**

**Village Health and Safety Check**

Chairman has undertaken this and there was very little report other than Village Year Sign on Pocket Park needed cleaning. This has subsequently been done by Councillor Mrs Hunns

**Solar light bollard**

This is now installed and at the moments seems quite good

193/16 **MATTERS ARISING ON THE AGENDA**

(1) **Highway Matters**

The local Highways Depot Open Day is to be held at March Highways Depot on Wednesday 20<sup>th</sup> July 10 am to 5 pm. There were no Councillors present who wished to attend.

Highways officer has visited 108 High Road to look at the reflective posts that have been put there. The owner should have gained permission first but he is happy for them to stay as if they had been supplied by Highways they would have been the same posts.

(2) **Play Equipment**

The annual play area safety inspection report has been received. The only observation made was the surface near the basket ball post which is a trip point and the surface needs making good. Chairman and Councillor Humphrey will survey the site.

Getting hold of ISS who are doing the weekly inspections is still a problem. Hopefully if they find a problem they will get in touch.

(3) **Streetlights**

E-mail received from Councillor King. Getting like for like information has proved difficult so it will not be possible to meet until Mid June. The contract with Balfour Beatty has been extended until the end of June to ensure ongoing cover.

(4) **Notice Board**

The notice board has now been delivered and will be put up shortly. Clerk will ask Councillor Walpole for contact details for Purina so a letter of thanks can be sent.

(5) **CAPALC Membership 2016/17**

The membership fee for 2016/17 is £326.39 per annum. The internal auditor suggested that the Council should be members of CAPALC so that information is received such as Transparency Act etc. It was proposed by Councillor M Humphrey and seconded by Councillor Mrs Hall that the membership be paid. All agreed.

194/16 **CORRESPONDENCE**

Copies of correspondence will be circulated to Councillors

195/16 **PLANNING MATTERS**

**F/YR16/0280/F** – variation of condition 08 relating to planning permission F/YR15/0224/F (erection of a 2 storey 5 bed dwelling and detached 2 storey garage and a garden shed/store) to amend opening arrangements, increase terrace size on dwelling and amend 2 storey garage to 1 bed annexe for ancillary use to existing dwelling and hovel – land west of Pear Tree House High Side fronting Black Lane - object to this application as it is neutralising all the elements that gave the permission for the new dwelling in the first instance.

**F/YR16/0357/F** - erection of a single storey extension to existing pre-school building – Gorefield Playgroup High Road – support this application as it will give much needed extra space for the children to play.

**Prior approval given:**

**F/YR16/0187/PNC04** – barn south of Willow House Fendyke Lane – change of use of agricultural building to 1 single storey 2 bed dwelling

### **Application refused:**

**F/YR16/0160/F** - Erection of 3 storey 5/6 bed dwelling with detached double garage and formation of car park for use with the Old Wood Yard – Land east of the Old Wood Yard Birds Drove fronting Cattle Dyke

## 196/16 **FINANCIAL MATTERS**

Copies of the internal audit report for 2015/16 were available for inspection.

There were two recommendations made:

Where the Council seeks to rely on s137 of the Local Government Act 1972 to make donations these payments must be specifically authorised by resolution. This will be carried out next time donations are made.

The Council must ensure that it complies with the reporting requirements of the Transparency Code for Smaller Authorities. This has been set in motion and all the necessary documents will be published on the web site.

### **Accounts to be paid:**

|                 |                              | <b>Cheq No</b> | <b>Nett</b> | <b>VAT</b> | <b>Gross</b> |
|-----------------|------------------------------|----------------|-------------|------------|--------------|
| Play Safety Ltd | Annual inspection<br>£184.80 | 100886         | £154.00     | £30.80     |              |
| CAPALC          | Annual subscription          | 100887         | £326.39     | 0.00       | £326.39      |

### **Balance of Accounts**

|                          |           |                |
|--------------------------|-----------|----------------|
| Current account          |           | £23,960.78     |
| Business Premium account | £2,160.30 |                |
| High Interest account    |           | <u>£802.18</u> |
|                          |           | £26,923.26     |

## 197/16 **REPORTS FROM COUNCILLORS**

Councillor Ms Clarke is involved with “Read to Succeed” and she distributed leaflets to the Councillors which explained how they could be involved.

Councillor Mrs Hall had received a telephone from Rev Warren about the Chapel Yard. The Chairman said that Streetpride would be clearing this up.

The Parish Council page is due in the next addition of Village Voices. Councillor Mrs Hall will do this one and then the Chairman will take over the next one.

**Next Meeting** – Tuesday 5<sup>th</sup> July 2016 (allotment inspection at 6.30 pm)

Signed ..... Date .....