

## MINUTES OF THE MEETING OF GOREFIELD PARISH COUNCIL

HELD AT GOREFIELD SCHOOL ON TUESDAY 29<sup>TH</sup> MAY 2012

**Present:** Councillors Humphrey, Carroll, Holt, Mrs Humphrey, Mrs Hunns and Ridley

Four members of the public

**Apologies:** Councillor Mrs Hall and PCSO Bogunovic

### 177/12 **PRESENTATION BY GAVIN TAYLOR ENFORCEMENT OFFICER**

Mr Taylor gave a comprehensive presentation about the work carried out by enforcement officers. Once a complaint has been received they research the site history and undertake a site visit. From this they decide whether any breach of planning control has occurred and if it can be substantiated with evidence. If the complaint is upheld then a retrospective application is requested and if this is not forthcoming compliance action can be taken. Parish Councils can help in the process by making complaints, assisting in investigations and monitoring developments.

Enforcement procedures have been set in motion against the occupiers of the mobile home in Hassockhill Drove and they have been given until October to clear the site.

The mobile home at Chalk Road, if it can be proved it is used in conjunction with the adjacent dwelling it is not a breach

The security fencing at the Bowls Club is still an outstanding issue and will be pursued again by the enforcement officer.

### 178/12 **PUBLIC PARTICIPATION**

One member of the public commented on the help she had received from the Enforcement officer.

179/12 Minutes of previous meeting held on 1<sup>st</sup> May 2012 were confirmed and signed

180/12 There were no other items for consideration

181/12 Councillors Humphrey, Holt, Ridley, Carroll and Mrs Humphrey declared a personal and prejudicial interest in item concerning the Playing Field as all are members of the Playing Field Committee. These Councillors have all been granted dispensation for 5 years and will be able to speak and vote on any items concerning the playing field.

### 182/12 **POLICE LIAISON**

PCSO Bogunovic was unable to attend the meeting but passed the following information to the clerk.

Gorefield has become only the second Parish to have a completely blank report sheet since October 2011.

183/12     **MATTERS ARISING NOT ON THE AGENDA**

**Oil Buying Scheme**

Heating oil ordered in June at 53p per Lt, average at that time 59p per Lt

184/12     **MATTERS ARISING ON THE AGENDA**

**(1) Highway Matters**

With reference to request from occupier of The Gote for removal of streetlight - clerk sent copies of minutes to Charles Bedford dating back from January 1997 which highlighted the fact that Cambs CC Highways at that time confirmed that the light was erected on the public highway. An e-mail has now been received in response stating that Cambs CC will reposition the light and cover the cost.

Finger post still to be re-erected. Clerk to remind Cambs CC.

**(2) Play Equipment**

Annual inspection report received from Playsafety. The only problem highlighted was the roundabout. Report circulated with correspondence. Councillor Carroll was on site when the last weekly inspection was carried out on 28<sup>th</sup> May. The inspector did not even get out of his vehicle just sat and filled out the form. Clerk to make a complaint on behalf of the Council.

**(3) New Pavilion**

Waiting for outcome of applications. Should come before June Cabinet.

**(4) Parish Plan**

Nothing to report

**(5) Request from PCC**

Letter received from the PCC requesting a donation towards the cost of having the trees made safe in the church yard. Cost is £8,600 plus VAT. Parish Councillors were unsure as to how work to the church yard is financed and would like to invite the Rev Bradbury to attend a Parish Council meeting to explain.

**(6) Churchill Road Garden Allotments**

Councillor Holt thanked the Chairman for spraying off the rubbish on the un-let allotments. Chairman will put another piece in the Village Voices about these.

185/12     **CORRESPONDENCE**

**Armed Forces Day**

Invitation received from Fenland DC to attend this event at St Peter's Church March  
on Friday 29<sup>th</sup> June. Chairman already attending in his capacity as Chairman of Fenland  
DC.

186/12 **PLANNING MATTERS**

**Planning application approved:-**

F/YR12/0212/F – erection of a pavilion involving demolition of existing – Playing Field  
Wolf Lane – the existing pavilion shall be demolished within 4 weeks of the date of  
occupation of the new pavilion.

187/12 **FINANCIAL MATTERS**

**Report and Action Plan received from Internal Auditor**

**Review of Corporate Governance**

Adopted Standing Orders and Financial Regulations should be tailored more specifically to  
the Council's requirements. Financial limits for formal tenders should be consistent  
between Standing Orders and Financial Regulations. Agreed that these should be set at  
£25,000. Clerk to modify documents as required for adoption at the next meeting.

**Assessment and Management of Risk**

Document has been prepared by the Clerk and this should be reviewed and adopted by the  
Council. A copy of this will be circulated with the correspondence and will be considered  
for adoption at the next meeting.

**Cheques to be paid**

Office Key (printer cartridges)	£20.06
Playsafe Ltd (ROSPA annual inspection)	£172.80

**Balance of Accounts**

Current account	£6,043.93
Business Premium account	£5,154.73
High Interest account	<u>£72,555.94</u>
	<u>£83,754.60</u>

188/12 **REPORTS FROM COUNCILLORS**

Luncheon Club to hold its Jubilee celebration on 12<sup>th</sup> June 2012

**Next Meeting** – Tuesday 3<sup>rd</sup> July 2012 (allotment inspection)

Signed ..... Date.....