

## MINUTES OF THE MEETING OF GOREFIELD PARISH COUNCIL

### HELD AT GOREFIELD SCHOOL ON TUESDAY 7<sup>TH</sup> MAY 2013

**Present:** Councillors Humphrey, Carroll, Holt, Mrs Humphrey, Mrs Hunns,  
Mrs Hall and Ridley

Two members of the public

**Apologies:** PCSO Dave Russ

#### 299/13 **Public Participation**

One member of the public queried the item about the proposed development of the former Dennick's Yard Back Road – the agent was informed that the Parish Council could not give any views on this and that a public consultation should be undertaken.

300/13 Minutes of previous meeting held on 2<sup>nd</sup> April 2013 were confirmed and signed

301/13 Additional item for consideration – Lease/insurance for new pavilion

302/13 Councillors Humphrey, Holt, Ridley, Mrs Humphrey and Carroll declared a personal and prejudicial interest in item concerning the Playing Field as all are members of the Playing Field Committee. These Councillors have all been granted dispensation for 5 years and will be able to speak and vote on any items concerning the playing field

#### 303/13 **POLICE LIAISON**

PCSO Dave Russ was unable to attend the meeting but had sent the following information:-

Crimes since last meeting:

Fitton End Road – criminal damage – damage to a vehicle

Bona Lane – theft – snowdrops dug up from garden

Incidents:

Back Road – vehicle nuisance – scooters causing a nuisance

Gorefield Road – suspicious circumstances – male seen leaving unoccupied bungalow carrying plant pots

Mil Lane – 2 males shooting rabbits from car

Hassockhill Drove – green wheelie bin missing

Oxfield Drive – vehicle nuisance – quad bike being ridden on child's play area

Back Road – vehicle nuisance – motor cycles generally being a nuisance

Speedwatch – none undertaken this month

Thefts of drain covers has been happening at several locations across Cambridgeshire and Norfolk. These need reporting as can damage both vehicles and people.

Following a few reports of motor cycle nuisance these areas will be patrolled.

New Horizon Outreach Vehicle will be in Gorefield on Thursday 23<sup>rd</sup> May between 8.30 and 10.30 am

304/13 **MATTERS ARISING ON THE AGENDA**

(1) **Highway Matters**

Councillor Ridley has again met with Neil Band and looked at highway problems in the village. He has confirmed that he will be ordering the reinstatement of the triangle at Black Lane junction with High Side. Also some patching will be done along Wolf Lane. He will submit Churchill Road and Back Road for consideration in next years surfacing schemes.

Over hanging hedges continue to be a problem. Clerk passed on the names and addresses of properties. Councillor Ridley will mention these again at his next meeting with Mr Band.

(2) **Play Equipment**

ROSPA annual inspection has been completed and report received. They have picked up on the gaps under roundabout and tea cup. Also the bearings on the tea cup. Fenland Leisure have agreed to strip down the tea cup and replace the bearings free of charge. Grants are now available from Fields in Trust therefore an application is being made for soft fill around roundabout, disc spinner and tea cup. Application to be in by 12<sup>th</sup> June.

One of the pieces of play equipment has been damaged on the Play Area at Oxfield Drive. This is the responsibility of the developer Kier Homes.

(3) **New Pavilion/Playing Field**

Project Committee met at the Pavilion this evening and everything continues to progress very well. The date for the hand over is 24<sup>th</sup> May. The old pavilion will be coming down on 20<sup>th</sup> May. There has been a problem with the front door but this has now been rectified. It had been agreed that some of the rear windows should be screwed up to accommodate the shutters but unfortunately Super Seal did the wrong ones. This will be put right shortly. The matter of keys and key holders was mentioned. This is at present being put in hand and the Playing Field Association is putting a key policy in place. Extra shutters have been ordered for the bar area – Playing Field to pay for these.

(4) **Parish Plan**

The public open meeting was fairly well attended and six people have offered their services to update the Parish Plan. Chairman wished to record his thanks to Mrs Hastings for providing wonderful refreshments. A further meeting has been arranged for Tuesday 21<sup>st</sup> May at 7 pm in the village hall. Rachel Brown from Cambs Acre has agreed to attend.

305/13 **CORRESPONDENCE**

**Recommendations from the Conduct Committee**

Parish Councils should consider having an independent person on a recruitment panel if one of the candidates is a member of the council concerned

**Armed Forces Day – Fly a Flag**

Saturday 29<sup>th</sup> June

**All other correspondence will be circulated to Councillors**

306/13 **PLANNING MATTERS**

There were no planning applications to be considered

307/13 **FINANCIAL MATTERS**

**Approval of accounts for the period 1<sup>st</sup> April 2012 to 31<sup>st</sup> March 2013**

A copy of the receipts and payments for the period were circulated to councillors (copy attached)

Councillor Ridley proposed and Councillor Mrs Hunns seconded the motion that these be approved. Everyone agreed

The internal audit has been completed and the annual returned signed off by them. The only action required following this is the provision of a employment contract for the clerk.

**Annual governance statement for 2012/13**

Councillors were able to answer yes to all questions. Chairman and clerk will sign the declaration on behalf of the Council. Chairman thanked the clerk for all the extra work done recently.

**Cheques to be paid:**

Cambs Acre (annual subscription)	£30.00
Gorefield Village Hall (hire of hall)	£15.00
Playsafety Ltd (annual inspection)	£177.60
Auditing Solutions Ltd (internal audit)	£204.00
Peggs Construction Ltd (Valuation No 7)	£30,000.00

**Balance of Accounts**

Current account	£11,946.98
Business Premium account	£5,156.64
High Interest account	<u>£800.86</u>
	<u>£17,903.98</u>

308/13 **REPORTS FROM COUNCILLORS**

Village sign to be painted – Councillors Mrs Humphrey and Mrs Hunns will do this. Scaffold tower to be erected.

Pot hole in pavement near playing field

Pocket Park – dandelions need spraying – Trevor Blackamore to be asked to do this.

Sewage treatment works at Churchill Road is seeping out untreated sewage into the dyke. To be reported to Environmental Health officer

309/13 **ADDITIONAL ITEM**

**Insurance for new Pavilion**

Premium for Parish Council insurance is due on 1<sup>st</sup> June. Chairman has been in negotiations with the insurers to find out whether it would be better for the Playing Field Association to take over the insurance of the new building and contents. It was agreed that the premium can be paid once these matters have been resolved with the insurers.

**Lease for Community Hall and Sport Pavilion**

This is still in abeyance until the insurance issue is resolved. All other aspects of the lease are acceptable. Agreement should be in place before building is handed over. Councillors to let the Chairman have any comments they wish to make about the lease as soon as possible. Will be signed on behalf of the Council by Chairman and Vice Chairman and the Playing Field by their chairman and treasurer.

**Lease for Bowls Club**

A meeting has been arranged with the Chairman of Bowls Club, Chairman of Parish Council and Chairman of Playing Field to discuss the issues of water, foul water disposal and rubbish left adjacent to the bowls green. Chairman will also let them see a copy of a draft lease, which will be prepared on the same basis as that for the Playing Field

**Next Meeting** – Tuesday 4<sup>th</sup> June 2013

Signed ..... Date .....