

MINUTES OF THE MEETING OF GOREFIELD PARISH COUNCIL

HELD AT THE COMMUNITY HALL ON TUESDAY 6th May 2014

Present: Councillors M Humphrey, Mrs Hall, Holt, Mrs Hunns,
Mrs Humphrey and Fraser

Councillor Alan Lay

Apologies: Councillor Walpole and PCSO Russ

41/14 Minutes of previous meeting held on 1st April 2014 were confirmed and signed

42/14 Additional item for consideration – None

43/14 Councillors Humphrey, Holt, Mrs Humphrey and Mrs Hunns declared a personal and prejudicial interest in item concerning the Playing Field as all are members of the Playing Field Committee. These Councillors have all been granted dispensation and will be able to speak and vote on any items concerning the playing field

44/14 **POLICE LIAISON**

There was no police presence at the meeting but the following information was sent by e-mail:

The only crime was criminal damage at Black Lane
There have been several shed burglaries across the Fenland Rural area. Also a number of garden ornaments have been taken. The next North Rural Forum will take place on 21st August at Guyhirn

45/14 **MATTERS ARISING ON THE AGENDA**

(1) **Highway Matters**

Improvements to the footway have commenced. Only part will be completed this year. Will apply for further funding next year.

Black Lane has been included in the maintenance scheme this year.

The over growing hedges and trees continue to be a problem. Councillor Alan Lay has offered to visit some of the owners and ask them to get them cut back.

(2) **Play Equipment**

A copy of the annual inspection report carried out by ROSPA had been circulated to Councillors before the meeting. One of the points raised was the condition of the signage on the multiplay. Councillor Holt will get this removed. At the last meeting the condition of the basket ball ring back board as discussed. Councillor Holt has looked at this and thinks it can be replaced with a piece of painted board. Children playing on it have requested that a net be put on it. Clerk will arrange the purchase of one. The Landscape Group to be reminded that there are still repairs to be carried out.

(3) **Bowls Club Lease**

Chairman and Vice Chairman have agreed the content of a lease and will now arrange a meeting with the Bowls Club. Security of tenure and responsibility for the premises should form part of the lease. Vice Chairman will send a copy of draft lease to the Bowls Club and then arrange a meeting to discuss. Copy of lease to be sent to Councillors.

(4) **Golden Age Surgery**

Parish Council to have a singed area in the hall to encourage residents to pass on their views.

46/14 **CORRESPONDENCE**

Copies of Cambs Community Services Keeping in Touch News Letter circulated to Councillors.

Cambs and Peterborough Clinical Commissioning Group Consultation document circulated to Councillors.

47/14 **PLANNING MATTERS**

There were no planning applications to be discussed

Enforcement Matters

Nothing has been heard from enforcement officer Councillor Humphrey will contact.

48/14 **FINANCIAL MATTERS**

Receipts and Payment 2013/14

Councillor received a copy of the above and it was agreed that they be approved. Proposed by Councillor Humphrey and seconded by Councillor Mrs Humphrey.

Annual Return for period 1st April 2013 to 31st March 2014

These have been signed off by the internal auditor.

Completion of Annual Governance Statement 2013/14

Councillors considered all the questions and were able to answer yes to all. Chairman will sign the document on behalf of the Council.

Internal Audit Report 2013/14

Concluded that the Council operates generally effective systems to ensure that transactions are accurately reflected in the statement of Accounts.

The following points have been recommended in an action plan:

Review of Corporate Governance
Assessment and management of risks
Contract of employment for clerk

These issues will be raised at the next meeting along with the completion of the Corporate Governance questionnaire.

Accounts Paid:

Cambs Acre	(Annual subscription)	£48.00
Aon	(Insurance)	£2,440.32
Playsafety Ltd	(Annual ROSPA inspection)	£177.60
Auditing Solutions	(Internal audit)	£210.00

Letter received from Pre-School giving details of the acrylic window they wish to purchase at a cost of £250. Agreed that a grant for this amount would be paid

Balance of Accounts

Current account	£8,078.90
Business Premium account	£2,157.85
High Interest account	<u>£801.37</u>
	£11,038.12

49/14

REPORTS FROM COUNCILLORS

Local resident concerned about teenage girls call at houses claiming to be collecting for Charity. This should to be report to the Police,

Pot holes in Back Road

Health and Safety check. Chairman and Councillor Fraser did a check of all the street lights. Concrete post in Gote Lane is very badly warn. These should be covered in report commissioned by Fenland District Council. The Council is still considering how any replacements are to be finances. Identified some lights as defective. Light out side school is not working.

The village signs on the school fence and defective and should be removed and refurbished. Parish Council Notice Board is getting in a poor condition.

Seat at Richmond Green needs attention. Brambles in Pocket Park will soon need attention. Street light at top of Chapel Lane obscured by trees. Sign in Gote Lane obscured by hedge.

Health and safety check should be done every 2 months.

Grange Wind Farm is distributing grants up to £5,000 and have £28,000 to give away. Clerk to enquire is Parish Council can apply for a grant for a new notice board.

Village Voices Councillor Humphrey will do a piece for this months Parish Council page.

Councillor Humphrey thanked all the Councillors for their support over the last 20 years.

Next Meeting – Tuesday 3rd June 2014

Signed Date