

**MINUTES OF THE MEETING OF GOREFIELD PARISH COUNCIL**

**HELD AT THE COMMUNITY HALL ON TUESDAY 12<sup>TH</sup> MAY 2015**

**Present:** Councillors Mrs Hall, Humphrey, Holt and Walpole

Councillors Lay and Mrs Clark

**Apologies:** Councillor Mrs Hunns and PCSO Tess Morrison

43/15 There were no members of the public present at the meeting

44/15 Minutes of previous meeting held on 7<sup>th</sup> April 2015 were confirmed and signed

45/15 There were no additional items for consideration

46/15 No Councillors had any personal and prejudicial interests to declare under the Local Code of Conduct

47/15 **POLICE LIAISON**

There was no police presence at the meeting. The following information has been received:

Glebe Close theft of plants and pots

Black Lane dangerous dog

Decoy Road criminal damage cut wires attached to posts in orchard

Wolf Lane dangerous dog

Cattle Dyke suspicious vehicle

Wolf Lane hare coursing

St Marks Road suspicious male

48/15 **MATTERS ARISING NOT ON THE AGENDA**

**Enforcement issue**

New dwellings off Cattle Dyke – condition covering the implementation of a bin store for the properties cannot be enforced until all the dwellings are completed. Residents have been asked to leave their bins on the edge of the highway and then return them after emptying.

49/15 **MATTERS ARISING ON THE AGENDA**

(1) **Highway Matters**

Pot hole in Gote Lane to be reported

(2) **Play Equipment**

ROSPA Play Area annual safety inspection report received. They have picked up on the crack in the concrete near the netball post.

(3) **Rural Citizens Advice Bureau Outreach Sessions**

Chairman has only just heard from Margaret Goldthorpe, who will be running these sessions. The event has been advertised around the village but unfortunately the advert did not appear in Village Voices. Agreed that as it had been advertised it should go ahead.

(4) **Re-Letting of Vacant Garden Allotments**

Nos 1 and 3 have now been re-let but No 6 is now vacant. It is very over grown. Councillor Holt will get it sprayed and then rotavated. Will advertise it to let.

(5) **Co-Option of two Councillors**

There has been no response from the advertisement put in Village Voices this will be repeated next month. Anyone interested should be asked to write a letter giving their reasons for wanting to be a Councillor.

50/15 **CORRESPONDENCE**

**Fishy News Invitation**

Invitation to attend Open Afternoon on Tuesday 16<sup>th</sup> June at Gorefield Primary School at 1 – 3 pm. RSVP required from Councillors if they wish to attend. Copies of the publication were circulated at the meeting.

**Request for funding**

Letter received from Mrs Appleby who is responsible for Fishy News. She wishes to purchase reporter caps for the children. She would like to purchase 50 at £4.50 each. She already had an offer of £100 and asks if the Parish Council is able to finance the balance of £125. Councillor Holt proposed and Councillor Walpole seconded the proposal that a grant of £125 be made. All agreed.

All other correspondence will be circulated to Councillors

51/15 **PLANNING MATTERS**

There were no planning applications to be considered.

Approval received:

**F/YR15/0158/F** – conversion of existing garage to form additional living accommodation, erection of single storey side extension and extension to porch to front of existing dwelling – Fern House Birds Drove

52/15 **FINANCIAL MATTERS**

**To approve the accounts for the period 1<sup>st</sup> April 2014 to 31<sup>st</sup> March 2015.**

Councillor Humphrey proposed and Councillor Holt seconded the proposal that the account be approved.

**Annual Return for the financial year ended 31<sup>st</sup> March 2015**

Chairman signed the accounting statement confirming approval by the Council.

## **Annual Governance Statement 2014/15**

Councillors were able to answer yes to all the statements on the annual governance statement and this was signed by the Chairman.

## **Annual Internal Audit Report 2014/15**

Has been signed off by the internal auditor. Their report will be considered at the next meeting.

## **Insurance**

Quote received from AON (existing insurers)	£2,440.32
Long term agreement (3 years)	£2,319.66 per annum
Quote received from Zurich	£1,349.80
Long term agreement (3 years)	£1,229.41 per annum

Councillor Walpole proposed and Councillor Humphrey seconded the proposal that the Zurich long term quotation be accepted.

Accounts paid:

Cambs Acre annual subscription	£54.00
Auditing Solutions Ltd (internal audit)	£216.00
Playsafety Ltd (ROSPA annual inspection)	£177.60
Fishy New (donation)	£125.00
Zurich (annual insurance premium)	£1,229.41

## **Balance of Accounts**

Current account	£15,954.83
Business Premium account	£2,159.20
High Interest account	<u>£801.77</u>
	£18,915.80

53/15

## **REPORTS FROM COUNCILLORS**

Health and Safety inspection of Council assets needs doing. Councillor Holt will carry this out.

Chairman asked the clerk to write letters of thanks to Mrs Humphrey and Mr Fraser who both decided not to stand for re-election.

**Next Meeting** – Tuesday 2<sup>nd</sup> June 2015

Signed ..... Date .....